

# CUSTOMER CREDIT INFORMATION FORM

DATE \_\_\_\_\_

Full legal name of company \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ How long in business? \_\_\_\_\_

Federal I.D. # \_\_\_\_\_ If non-taxable, list tax number \_\_\_\_\_

CORPORATION    PARTNERSHIP    PROPRIETORSHIP

If corporation, give names, addresses and phone numbers of officers.

If partnership or proprietorship, give names, addresses, and phone numbers of partners or owners.

Name	Title	Address	City, State, Zip	Phone #	Social Sec. #
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Billing address, if different from above \_\_\_\_\_

Accounts payable contact name \_\_\_\_\_ Phone (    ) \_\_\_\_\_

## BANK REFERENCE

Name of bank \_\_\_\_\_ Phone (    ) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Name of bank officer \_\_\_\_\_ Years with bank \_\_\_\_\_

Checking Account # \_\_\_\_\_ Savings Account # \_\_\_\_\_

## TRADE REFERENCES

### REFERENCE #1

Name \_\_\_\_\_ Phone (    ) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

### REFERENCE #2

Name \_\_\_\_\_ Phone (    ) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

### REFERENCE #3

Name \_\_\_\_\_ Phone (    ) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

## BANK CREDIT INFORMATION RELEASE AUTHORIZATION

To: the bank reference shown above.

Please accept this as authorization to disclose to Buena Vista Stationery & Printing, Inc., the customary information you would normally release to a prospective creditor, including:

Length of time account has been active

Average monthly balances

How the account has been handled

Details of any lending relationship

Customer affirms that the information provided above is true and correct to the best of his/her knowledge and agrees that Buena Vista Stationery and Printing, Inc., may conduct a credit investigation, including the preparation of a credit report and contacting the above named bank.

Customer Signature \_\_\_\_\_ Date \_\_\_\_\_

Name \_\_\_\_\_ Title \_\_\_\_\_

(Please Print)